



Policy and Human Resources Committee

Thursday, November 9, 2017

7:30PM – Upper Elementary School LGI

(The committee will be available by Tuesday, November 7, 2017 by 4PM on the policy website.)

*Per BOG 006.2, all public meetings of the Board of Directors,
including committees, are audio recorded.*

Call to Order

Approve Minutes from the October 12, 2017 Policy/HR Committee Meeting

Old Business

- ✚ Second Reading of Board Operating Guideline
 - ✚ 006.2—Audio Recording of School Board Meetings by the District
- ✚ Second Reading of Policies
 - ✚ 146—Student Services
 - ✚ 918—Title I Parent Involvement
 - ✚ 701.1—Naming Rights
 - ✚ 701.2—Sponsorships, Partnerships, and Advertising
- ✚ *Please note:* The following policies have had a second reading at the policy meeting in October. They will be placed on the November Board agenda along with the BOG and policies listed above for approval.
 - ✚ 113—Special Education
 - ✚ 113.1—Discipline of Students with Disabilities
 - ✚ 113.2—Screening and Evaluation for Students with Disabilities
 - ✚ 113.3—Behavior Support
 - ✚ 216—Student Records

New Business

- ✚ First Reading of Policies
 - ✚ 803—School Calendar
 - ✚ 804—School Day
 - ✚ 805—Emergency Preparedness
 - ✚ 919—District/School Report Card

Public Comment

Adjournment

Please Note: The HR meeting will take place in closed session immediately following the conclusion of the Policy Meeting. Due to the confidential nature of the HR meeting, it is not open to the public.



Policy and Human Resources Committee

October 12, 2017

Board Chair—Doug McDonough

Administrative Liaison—Steve Yanni

Attendance—Please see the accompanying committee attendance sheet.

Mrs. Gormley called the meeting to order at 7:30PM.

The minutes of the September 14, 2017 meeting, were approved.

Old Business

- Mrs. Marton reviewed the following policies and the committee moved them forward for approval during the October Board meeting:
 - 113—Special Education
 - 113.1—Discipline of Students with Disabilities
 - 113.2—Screening and Evaluation for Students with Disabilities
 - 113.3—Behavior Support
 - 216—Student Records

New Business

- Dr. Yanni then spoke to Board Operating Guideline 006.2—Audio Recording of School Board Meetings by the District. He discussed this BOG in relation to concerns from the Special Education Committee's concern about FERPA.
- Stan Marcus, Pam Thompson, and Jennifer Gormley spoke about transparency and FERPA. It was decided that a notation would be added to the website to indicate when a recording must be redacted to maintain the privacy for a student. Language will be added to the BOG as such.
- Dr. Yanni then reviewed the following policies, each of which will be given a second reading at the November policy meeting:
 - 146—Student Services
 - 918—Title I Parent Involvement
 - 701.1—Naming Rights
 - 701.2—Sponsorships, Partnerships, and Advertising

Public Comment

- Mel Band asked what criteria the HS principal would use when determining the eligibility of a transgender student. PIAA delegates the responsibility to the HS principal. Dr. Yanni indicated that he would follow-up via e-mail with Mel Band.

Doug McDonough adjourned the meeting at 8:25 PM.

Respectfully submitted,

Dr. Steve Yanni
Superintendent of Schools

Policy Committee Attendance:

Board

- Jennifer Gormley
- Douglas McDonough

Committee

- Stan Marcus
- Meg Thompson
- Drew Giorgi
- Ronak Rijhwani

Public

- Pam Thompson
- Mel Band



Book Policy Manual
 Section 000 Local Board Procedures
 Title Copy of Audio Recording of School Board Meetings by the District
 Number 006.2
 Status
 Adopted April 13, 2011
 Last Revised July 9, 2012
 Last Reviewed February 16, 2016

Proposed deletions: ~~strike through~~

Proposed addition/revision: **bold and underlined**

I. Audio Recordings for Rebroadcast

A. The Board recognizes the usefulness of audio recording the proceedings during publicly convened Board legislative meetings ("public legislative meetings" or "Board Meetings") and other public meetings of the Board. Therefore, the Board shall audio record and make available for rebroadcast all or any portion of public legislative meetings or other public meetings of the Board or committees of the Board, subject to the following limitations:

1. The recording of any public legislative meeting or other audio recorded Board meeting produced by the District is the exclusive property of the District to be used at the Board's discretion. Rebroadcast and/or reproduction of this audio recording in whole or in part are strictly prohibited unless prior written permission is obtained from the Superintendent or his/her designee.
2. The Board-approved written minutes will continue to be the official record of the meeting. ~~Any audio recording of public meetings made by the District will be destroyed in accordance with administrative regulations. Also,~~ Audio recordings of District meetings will be preserved in the event that there is a legal hold instituted, meaning that the District believes a matter is likely to lead to litigation by or against the District all relevant materials shall be retained until such time as the legal hold is lifted.
3. While it is the Board's intent to broadcast audio recorded Board meetings in their entirety, the Board, at its discretion, may:
 - a. Discontinue the recording of a meeting at any time by majority vote of the quorum in attendance at a particular public meeting if recording becomes impractical due to equipment malfunction, operator unavailability or if the recording is creating any impediment to conducting the meeting in an orderly fashion
 - b. Edit the recording of a meeting prior to broadcast in order to avoid possible legal liability to the Board, the District and District employees. Examples of the type of statements that would be subject to editing are those relating to confidential student or personnel matters, as well as abusive, obscene, and potentially defamatory statements by those in attendance at the meeting.[1]

4. The Board President and Superintendent or his/her designee, acting upon advice of the solicitor or other appropriate legal counsel, will determine which portions, if any, of its recordings of public Board meetings will not be broadcast over the Internet, television or other media. The President may seek input and advice from the Board when practical.
5. Any Board member, District employee or any other person who believes they have been defamed at a Board meeting should notify the Board President or Superintendent immediately to provide the opportunity to edit the audio recording from that meeting.
6. The agenda for the meeting will contain a notification that the meeting is being audio recorded for purpose of public broadcast.
7. The audio broadcast of each Board meeting will contain a notification disclaiming responsibility for statements made by those in attendance at the meeting. This notice will also advise that rebroadcasting/reproduction of the audio recording is strictly prohibited unless prior written permission is obtained from the Superintendent or his/her designee.

II. Establishment of Procedures

A. Notification of audio taping of public Board meetings to the public:

1. Audio recording of Board meetings by the District, will be posted on the District website.
2. The agenda posted for each public School Board meeting will have a notification attached that all public School Board meetings are being audio recorded and reference the appropriate School Board policy.
3. At the beginning of each public School Board meeting the Board President will notify the public that the meeting is being audio recorded.
4. At the beginning of other public meetings, it shall be announced by a member of the board or a member of administration that the meeting is being audio recorded.
5. A written disclaimer regarding audio recording will be posted on all agendas and on sign-in sheets for public comment and attendance at meetings.
6. Posting of recorded audio:
 - a. Prior to posting, the audio recording will be reviewed by the Board President or his/her designee. The recording will be edited, if necessary, as outlined below:
 1. Should the recording need to be edited for any reason, that portion of the audio will be removed from the audio recording. **If the recording is edited, the reason for editing the recording along with who edited it will be stated on the website.**
 2. The Board Secretary will attempt to notify, via email or another method designed to provide prompt notification, any individuals whose comments were removed from the audio recording.
 3. An unedited version of the recording will be held but not disseminated publically.
7. Recorded audio sessions will be posted on the District's website for the public.
8. A disclaimer recorded by the District will be added to the beginning of each audio posting.

9. Audio recordings will be maintained for at least one (1) year from the date of the meeting, but can be discarded, destroyed or reused at any time after one (1) year.

Legal 1. Pol. 903
 Pol. 006
 Pol. 006.1

Last Modified by Steven Yanni on November 6, 2017



Book	Policy Manual
Section	100 Programs
Title	Copy of Student Services
Number	146
Status	
Adopted	November 14, 2007

Proposed deletion: ~~strike-through~~

Proposed addition or revision: **bold and underlined**

I. Authority

A. The Superintendent or his/her designee shall be responsible for including student services information in the District's Comprehensive Plan. [\[1\]](#)[\[2\]](#)[\[3\]](#)

II. Guidelines

A. Services offered by community agencies in District schools shall be coordinated by and be under the general direction of the ~~school~~ District. [\[2\]](#)

B. The following categories of services shall be provided by the District ~~and included in the Student Services Plan~~: [\[2\]](#)

1. Developmental services that address students' needs throughout their District enrollment, which include: guidance counseling, psychological services, health services, home and school visitor services, and social work services that support students in addressing academic, behavioral, health, personal and social development issues. [\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)
2. Diagnostic, intervention and referral services for students experiencing problems attaining educational achievement appropriate to their learning potential.
3. Consultation and coordination services for students who are experiencing chronic problems that require multiple services by teams or specialists.

C. The District's student services shall: [\[2\]](#)

1. Be an integral part of the instructional program at all levels of the school system.
2. Provide information to students and parents/guardians about the educational opportunities of the school's instructional program and how to access those opportunities.
3. Provide career information and assessments to inform students and parents/ guardians about work and career options available to individual students. [\[4\]](#)[\[9\]](#)
4. Provide basic health services required by law for students and provide information to parents/guardians about the health needs of their children. [\[6\]](#)[\[7\]](#)[\[8\]](#)

[10]

III. Delegation of Responsibility

A. The Superintendent or his/her designee shall be responsible to monitor **student services through the Comprehensive Plan.** ~~develop, implement and monitor a Student Services Plan that complies with state regulations and is available to all students.~~

Legal

[1. 22 PA Code 4.13](#)

[2. 22 PA Code 12.41](#)

3. Pol. 100

4. Pol. 112

5. Pol. 113

6. Pol. 209

7. Pol. 210

8. Pol. 210.1

9. Pol. 115

10. Pol. 227

Last Modified by Steven Yanni on November 6, 2017



Book Policy Manual
Section 900 Community
Title Copy of Title I Parental Involvement
Number 918
Status
Adopted July 21, 2003
Last Reviewed September 21, 2015

Proposed changes: **bold and underlined**

Proposed deletions: ~~strike~~

I. Purpose

A. The Board recognizes that parental involvement contributes to the achievement of academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents/guardians and community.

II. Authority

A. In compliance with federal law, **the Superintendent or his/her designee** ~~District~~ and parents/guardians of students participating in Title I programs shall jointly develop and agree upon a written parental involvement policy. When developing and implementing this policy, the District shall ensure the policy describes how the district will: [\[1\]](#)

1. Involve parents/guardians in the joint development of the district's overall Title I plan and the process of school review and improvement.
2. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.
3. Develop activities that promote the schools' and parents'/guardians' capacity for strong parental involvement.
4. Coordinate and integrate parental involvement strategies with appropriate programs, as provided by law.
5. Involve parents/guardians in an annual evaluation of the content and effectiveness of the policy in improving the academic quality of schools served under Title I.
6. Identify barriers to participation by parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
7. Use findings of annual evaluations to design strategies for more effective parental involvement.

8. Involve parents/guardians in the activities of schools served under Title I.

B. The Board shall adopt and distribute the parental involvement policy, which shall be incorporated into the District's Title I plan and shall be evaluated annually, with parental involvement.[\[1\]](#)

III. Delegation of Responsibility

A. The Superintendent or **his/her** designee shall ensure that the district's Title I parental involvement policy, plan and programs comply with the requirements of federal law.

B. The building principal and/or Title I staff shall provide to parents/guardians of students participating in Title I programs:

1. Explanation of the reasons supporting their child's selection for the program.
2. Set of objectives to be addressed.
3. Description of the services to be provided.

C. The Superintendent or **his/her** designee shall ensure that information and reports provided to parents/guardians are in an understandable and uniform format and in a language the parents/guardians can understand.[\[1\]](#)[\[2\]](#)

IV. Guidelines

A. An annual meeting of parents/guardians of participating Title I students shall be held to explain the goals and purposes of the Title I program. Parents/guardians shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents/guardians shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.[\[1\]](#)

B. In addition to the required annual meeting, additional parent/guardian meetings shall be held at various times of the day and evening. At these meetings, parents/guardians shall be provided:
[\[1\]](#)

1. Information about programs provided under Title I.
2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.
4. Opportunities to submit parent/guardian comments about the program to the district level.

C. If sufficient, Title I funding may be used to facilitate parent/guardian attendance at meetings through payment of transportation and child care costs.

D. Opportunities shall be provided for parents/guardians to meet with the classroom and Title I teachers to discuss their child's progress.

E. Parents/Guardians may be given guidance as to how they can assist at home in the education of their child.

F. School-Parental Compact

1. Each school in the district receiving Title I funds shall jointly develop with parents/guardians of students served in the program a School-Parental Compact outlining the manner in which parents/guardians, school staff and students share responsibility for improved student achievement in meeting academic standards. The compact shall:[3]

- a. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in the Title I program to meet the district's academic standards.
- b. Indicate the ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.
- c. Address the importance of parent-teacher communication on an ongoing basis through, at a minimum, parent-teacher conferences, frequent reports to parents/guardians, and reasonable access to staff.

Legal

[1. 20 U.S.C. 6318](#)

2. Pol. 138

3. Pol. 102

[22 PA Code 403.1](#)

Last Modified by Steven Yanni on October 8, 2017



Book Policy Manual
 Section 700 Property
 Title Copy of Naming Rights
 Number 701.1
 Status
 Adopted July 21, 2003
 Last Revised April 15, 2013

Proposed changes: **bold and underlined**

Proposed deletions: ~~strike~~

I. Authority

A. The **Pennsylvania** School Code authorizes school boards to own and maintain grounds and buildings necessary to provide educational services to school-age children. The Board believes that the naming rights of facilities or areas of the ~~ed~~District are a matter of great importance, one that requires careful and considerable thought. The intent of this policy is to set forth parameters and guidelines for use by the Board in meeting its responsibility in this area. [\[1\]](#)

B. In all cases, the Board retains control and ownership over the named facilities. Naming rights **shall** ~~will~~ not convey any input or control over the content of school programs in the named facilities, nor the disposition of said named facilities. The granting of naming rights under this policy shall not be considered an endorsement by the Board ~~of School Directors~~ of a commercial product, business enterprise or institution of learning.

II. Guidelines

A. Nominations for the naming rights of the facilities/areas shall come to the Board by recommendation of the Superintendent **or his/her designee**, ~~through a contracted marketing company, through private inquiry, or one (1) of the Board committees. The Facilities Committee will be the committee for initial investigation of a naming rights consideration.~~

1. Facilities may be named by/for major contributors to the district.
2. The term of the naming rights ~~will~~ **shall** not exceed the expected life of the facility or equipment.
3. The Board also reserves the right to refuse any contributions conditioned upon naming facilities or areas in a manner that the Board determines would be inconsistent with the District's education purpose, would be inappropriate for a public school district, or otherwise does not reflect the image that the District seeks to put forth.
4. The Board **shall not** ~~cannot~~ accept any contribution made with a view toward naming a facility where to do so would involve unlawful discrimination based upon race, religion, sex, age, national origin, color, **disability** ~~handicap~~, or any other basis prohibited by federal, state or local laws or regulations or would otherwise violate

applicable law.

5. The Facilities Committee will review naming opportunities with prospective benefactors. However, no commitments or promises should be made, nor will such be honored, with respect to dollar amounts needed for a naming opportunity. The Facilities Committee ~~shall will~~ review the request and offer a recommendation for approval/nonapproval to the Superintendent. ~~and~~ No commitment ~~shall will~~ be binding upon the District until approved by the Board ~~of School Directors~~ at a public meeting.
6. Irrevocable trusts made through deferred giving ~~processes~~ instruments ~~shall be~~ are suitable for naming existing buildings, facilities or programs.
7. Special requests to name buildings, other facilities and/or programs in honor of people who have contributed to the betterment of the District, and to its educational programs, will be considered by the Facilities Committee ~~without contribution~~.
8. Facilities will not be named for persons who are currently employed by the District or those who currently hold public office. For such naming considerations in these instances, a person shall have been retired from the District or public office for a minimum of five (5) years.
9. The Board reserves the right to revoke the naming of a facility in the event that the individual, for whom the facility is named, is determined to have committed any criminal act deemed to warrant such removal or has engaged in any act of moral turpitude, regardless of whether such act violates any criminal statute or results in a criminal indictment or charge.
10. In the event of significant renovations to a previously named facility, or a portion thereof, the Board may, at its discretion, determine that a new naming opportunity be considered for the renovated area.
11. In the event that the District enters into a lease advertising arrangement, in general, naming will require a commitment for each year of the term. Advertising areas, including but not limited to the auditorium, gymnasium(s), cafeteria and outdoor facilities, may utilize a yet-to-be-determined formula to determine the level of commitment and the duration of this commitment. In such cases, a plaque paid for by the proposed sponsor may be located at an appropriate location, giving the name and a brief biography of the donor. Proposed signage by contracted marketing companies will be considered by ~~the District~~ the District ~~the Facilities Committee~~.
12. Following the approval of naming rights on any District property or portion thereof, a memorandum of understanding, or comparable document, ~~shall will~~ be created by the ~~school district~~ Solicitor and signed by the donor, the President of the ~~School Board~~ and the ~~district~~ Superintendent. Following the ~~Board's~~ acceptance of a naming rights commitment, the Board of ~~School Directors~~ shall make every effort to honor the intent of the donor in its use of the funds, but reserves the right to use any gift it accepts in the best interest of the educational program of the district.

III. Delegation of Responsibility

A. The **Superintendent or his/her designee** ~~Facilities Committee~~ shall develop recommended ~~procedures for the implementation of this policy that will include:~~

1. Development ~~ment~~ of a list of prospective sites for naming within the District and the approximate cost of each.

2. **Ensure** consistent signage that clearly marks the named area in a tasteful manner.
3. **Plan** appropriate recognition for both the donor and honoree (if applicable).

Legal

[1. 24 P.S. 701](#)

[24 P.S. 510](#)

Last Modified by Steven Yanni on October 8, 2017



Book	Policy Manual
Section	700 Property
Title	Copy of Sponsorships, Partnerships, and Advertising
Number	701.2
Status	
Adopted	May 6, 2013

Proposed changes: **bold and underlined**

Proposed deletions: ~~strike~~

I. Purpose

- A. The Board recognizes the need for commitment to educational integrity and quality with acceptance of financial support through permitted commercial sponsorships and advertisements on designated school premises and facilities. In doing so, the Board will make a conscious and consistent effort to assure that the **District's Board's** commitment to its mission is not compromised.
- B. The Board recognizes its responsibility to protect students from an excessive amount of commercialism **in the District schools** and from intrusion of commercial interests in the classroom, when such intrusion would influence curriculum or instruction, or become a distraction to the school's primary purpose.
- C. The Board recognizes that sponsorships, partnerships, and commercial advertising in schools can provide additional revenues or other benefits, which the taxpayers might otherwise be asked to fund. The Board has a responsibility to district taxpayers to maximize revenues whenever possible.
- D. The Board recognizes that public schools provide for a potential market for commercial activities. Yet, it is important the District protect students and parents/guardians from exploitation and ensure commercial activities do not interfere with the educational program. The Board recognizes that in certain instances and with certain limitations, it may be in the best interest of the District to enter into sponsorship, partnership, and/or advertising relationships with outside entities for a fixed period of time. Furthermore, the Board acknowledges that District facilities are publicly funded and that students and school personnel should be shielded from overt commercial activity, particularly in the classroom environment. Consequently, the Board recognizes that entering into sponsorship, partnership, and advertising arrangements which involve the use of ~~school~~ District facilities or in any way impact students and school personnel creates ethical and legal issues that must be addressed.
- E. The purpose of this policy is to provide procedures and guidelines for permitting sponsorships, partnerships, and advertising in a manner which is supportive of the school district's overall mission of enhancing curricular and extracurricular activities, while protecting the interests of the district, its students, and personnel.

II. Authority

A. ~~It is the policy of the district that~~ **All** sponsorships, partnerships, and advertising arrangements shall require prior approval by the Board of School Directors. School organizations, sponsors, and advertisers must agree to abide by the policies and regulations of the ~~school-d~~ District at all times. ~~It is the goal of this policy to achieve additional revenues to support district programs.~~

B. Use of the name, nickname, and/or any logo representing the District for any commercial purpose or any other purpose directly related to a school-sponsored or school-affiliated organization is not permitted without the approval of the Administration and the Board on a case-by-case basis.

III. Delegation of Responsibility

A. The Superintendent **or his/her designee** ~~and the Business Administrator~~ shall be responsible **for implementing this policy.** ~~developing procedures for the implementation of this policy.~~

B. Except as otherwise set forth herein, the Superintendent **or his/her designee** ~~the Business Administrator~~ shall be responsible for reviewing sponsorship, partnership, and advertising proposals according to Board policy. All sponsorship, partnership, and advertising arrangements shall require Board approval.

C. To meet the goal of this policy, the Superintendent **or his/her designee** ~~the Business Administrator~~ shall review all proposed sponsorship, partnership, and advertising contracts to ensure compliance with this policy. As part of the review process, additional competitive vendors may be contacted to determine if they wish to participate in the possibility of advertising and/or entering into a corporate-sponsored contract. The Superintendent or **his/her designee** ~~the Business Administrator~~ shall refer the proposed contract **to the appropriate committees** and to the Board for review, discussion, and approval/denial.

IV. Definitions

A. **Advertisement** – For the purpose of this policy, "advertisement" shall mean any payment of money or other economic benefit to a school or to the District that requires visual, audio, video, or electronic placement of a name, slogan, or product message on a ~~school-District~~ District property, in a ~~school-District~~ District publication, or electronic communication message. The term advertisement does not include traditional fundraising activities such as "a-thon", magazine sales, food sales, and etc., nor does it apply to outright gifts to which no quid pro quo is attached.

B. **Sponsorship** – For the purpose of this policy, "sponsorship" shall be mean any payment of money or other economic benefit to a school or to the District in exchange for name or product recognition.

C. **Partnership** – For the purposes of this policy, "partnernship" shall be mean as any payment of money or other economic benefit to a school or District in exchange for recognition and mutual benefit.

D. **Electronic Media** – For the purposes of this policy, "electronic media" shall mean any type of medium used for instruction that happens during school time, or any program shown during school time, or at a school related activity or function that requires the use of electronic equipment, such as televisions, video equipment, computers, movie projectors, and etc.

E. **Exclusivity** – For the purposes of this policy, "exclusivity" shall mean an exclusive arrangement to sell, vend, or advertise a product or service in schools is one where a school or the District enters into a contract to make one (1) product available to students and such contract specifically forbids the sale of a competitor's product in the same school or the District.

V. Guidelines

A. All proceeds from the sale of sponsorships, partnerships, and advertising must be deposited into a designated revenue account within ~~New Hope Solebury School~~ the District's General Fund upon collection. Proceeds to be set aside for future use may be allocated to an assigned fund balance per Board policy.

B. Students shall not be required to read, to listen, or be subjected to commercial advertising in the classroom or in school-provided materials in curriculum-related activities as provided by this policy, except in those instances where commercial advertising materials are germane to the curriculum, in which case commercial advertising materials may be used in a curricular setting for instructional purposes only.

C. Sponsorships, partnerships, and advertising opportunities for the ~~New Hope Solebury School~~ District will be subject to certain restrictions in keeping with the standards of good taste and will model and promote positive values and a healthy lifestyle for our students. The utilization of proactive educational messages and not just traditional advertising of a product is desired by the district. Preferred advertising includes messages that encourage student achievement and the establishment of high standards of personal conduct. In keeping with this, no sponsorships, partnerships, and advertising will be allowed which is in poor taste, which fails to promote positive values for our students, or which otherwise may be prohibited by law, including, but not limited to, materials which fall within the following categories:

1. Promotes hostility, disorder, or violence.
2. Attacks ethnic, racial, gender, sexual orientation, and/or religious groups.
3. Discriminates, demeans, harasses, or ridicules any person or group of persons.
4. Is libelous.
5. Invades or violates the rights of others.
6. Inhibits the functioning of the schools and/or the district.
7. Overrides the ~~schools'~~ or District's identity.
8. Promotes, favors, or opposes the candidacy of any political candidate for election, adoption of any bond issue, or any public questions submitted at any general, county, municipal, or school election.
9. Promotes the use of drugs, alcohol, tobacco, weapons, or firearms.
10. Promotes any religious or political organization.
11. Is lewd, obscene, vulgar, or pornographic as defined by prevailing community standards throughout the district.
12. Uses any school or District logo without prior approval.
13. And anything not listed above which is in violation of ~~school~~ Board policies.

D. Promotion, display, or sale of commercial products or advertisement promoting corporate interests may be permitted if approved by the ~~New Hope Solebury School District School~~ Board when such promotion will generate revenue or provide some other benefit for the district. No commercial product, logo, or corporate name shall be displayed, advertised, or sold in schools without express approval by the Board, except for the purpose of school fundraisers or events that benefit students that are approved by the building principal. This regulation does not apply to the incidental display of names of product or corporate names on school equipment or supplies, or to food products sold in cafeterias and vending machines or at district events.

E. Sponsorship, partnership, and advertising activities may include, but shall not be limited to, the following types of revenue-enhancing activities:

1. Exclusive advertising and/or sale, lease or use of any product or service in exchange for goods, services, or financial consideration (e.g., scoreboards, electronic message boards, athletic gear, exclusive rights to sell beverages, bottled water, snacks, meals, and etc).
2. The use of District facilities or grounds in exchange for products, services or financial considerations (advertising signs, and etc).
3. Technology hardware, software, satellite hook-up and/or access in exchange for free or reduced prices and/or advertising rights, or agreement to use equipment a certain number of hours of a day, month, etc.

F. All sponsorship and advertising agreements shall be subject to the following terms and conditions:

1. Schools and educators should hold sponsored and donated materials to the same standards used for the selection and purchase of curriculum materials.
2. Where the sponsorship involves signage, the organization that erects the sign(s) bears full responsibility for all costs and expenses associated with the procurement, erection, maintenance, and dismantling of the sign(s).
3. Any sponsorship, partnership, or advertising proposals contemplating permanently or semi-permanently affixing a sign, name, or logo to any District facility (e.g. building, press box, scoreboard, and etc.) must be set forth in writing and shall require Board approval. The Board may limit the total number of signs that may be erected at any one time so as to minimize distractions or the over-commercialization of the school environment.
4. Any sign that is determined by a Municipal Zoning Officer to be out of compliance with local zoning ordinances shall not be permitted to be erected, and, if erected, shall be removed by the responsible organization at its cost. The vendor should get a ruling on compliance prior to erecting the sign.
5. Advertising leases shall include a statement that advertising on school property should not be construed as an endorsement by the ~~school~~ District of the product or service being advertised.
6. All contracts between the District and sponsors for the erection of advertising signs must include a provision that the sponsor waive in advance, and indemnify the school district for, any claims which may arise as a result of the erection, maintenance, or removal of the signs.
7. Advertising agreements and sponsorship relationships shall not limit, in any way, the district, its schools, administrators, and teachers, in exercising discretion and judgment in any curricular or extracurricular activity.
8. Contracts and/or lease agreements shall include a provision allowing the Board to terminate the contract and/or lease agreement if it is determined by the district to have an adverse impact on the district's image, reputation, programs, services, or activities.
9. The economic benefit from any advertising or sponsorship arrangements to the school or the district must be set forth in writing and approved by the School Board at a public meeting, where the community is given adequate notice and has the opportunity to provide input and feedback.
10. All public-private sector sponsorship, partnership, and advertising arrangements must be consistent with all labor contracts, competitive bid requirements, and all applicable federal,

state and local laws, rules and regulations.

11. A sponsorship, partnership, and advertising written agreement shall not have a term greater than ten (10) years or provide for automatic renewals or extensions, nor shall it allow for payments to the district during periods beyond the term of the contract or in excess of the prorated benefit in the event of early termination.

G. No sponsorship or advertising arrangement shall result in any direct pecuniary benefit to any district employee or School Board members, members of their immediate family, or businesses with which they are associated, in violation of the Public Official and Employee Ethics Act (State Ethics Act), 65 Pa. C.S.A. Sec. 1101 et seq.[\[1\]](#)

H. Advertising In Electronic Media

1. Except for courses of study which have specific lessons related to advertising, the students of this district shall not be required to observe, listen to, or read commercial advertising in the classroom.
2. The school district shall not enter into any contract to obtain electronic equipment or software that will obligate the district to expose students to advertising directed at young people during school time or at home while completing school assignments. The Board and Administration reserve the right to approve exceptions on a case-by-case basis.
3. The school district shall not enter into any contract to obtain electronic equipment or software that will obligate the school to post information about school procedures or events on electronic media that contain advertising directed at students or violates district policy requirements.
4. The school district will not enter into any contract for electronic media services where personal information will be collected from the students by the providers of the services in question. Personal information includes, but is not limited to, the student's name, social security number, telephone number, home address, and e-mail address.

I. Exclusive Vending Agreements

1. The District will enter into no exclusive agreements with vendors which require increased consumption of food or beverages served to or purchased by students in school facilities.
2. No students may be used as agents for any District-wide vendors in an exclusive arrangement to sell products or services to the community at large.
3. The District will not enter into any agreement with a vendor or business entity which requires students to carry a card used for school identification and/or to gain access to student services, when that card can also be used to gain access to private services provided by the vendor or business entity.

J. Sponsored Educational Materials And Advertising In Curriculum

1. The District will purchase no curriculum materials that contain promotional information about a vendor or business entity that is irrelevant to the lesson being taught in the content of the curriculum and that is not incidental to materials that the district otherwise desires.
2. Teachers in the district will not use identifiable brand names or logos in their instruction unless the teacher deems them desirable in the context of the lesson being taught.
3. Sponsored educational materials, whether purchased by the District or provided free of charge by the sponsor, will not be used by teachers unless the district administration has reviewed them and found them to meet the following standards:

- a. Accuracy: Statements are consistent with established fact or with prevailing expert opinion.
- b. Objectivity: Points of view are fairly represented. If the subject is controversial, arguments are balanced. Any sponsor bias is clearly stated and references to differing views are made.
- c. Completeness: The materials contain all relevant information and do not deceive or mislead by omission.
- d. Language: Materials are both interesting and readable.
- e. Nondiscrimination: The text and illustrations are free of any content that could be considered derogatory toward a particular ethnic group, race, or sex.
- f. Diverse Representation: The materials reflect the gender diversity and racial diversity of the students that will be using them.
- g. Noncommercial: The name and logo of the sponsor are used only to identify the source of the materials.

K. Student Marketing Surveys And Protection Of Student Privacy

1. Students shall not be required under any circumstances to fill out surveys to provide marketing information about their interests and preferences for particular vendors, businesses, and products.[\[2\]](#)
2. A list of students' names and/or addresses and telephone numbers will not be released by the district for the purpose of advertising brand name products to students. Similarly, participation in any venture that provides any vendor with the information necessary to generate a list is prohibited.

L. Site-Based Recordkeeping

The Administration is responsible for maintaining the following records:

1. A log of all sponsorship, partnership, and advertising contracts/lease agreements in effect during the school year. The log shall include the following information from each sponsorship:
 - a. Name and address of the sponsor.
 - b. Date sponsorship contract/lease agreement executed and location of contract.
 - c. Authorized signatures which appear on contract.
 - d. Contract item.
 - e. List of benefits received by school including dollar amounts.
 - f. List of sponsorships activities.
 - g. Annual monetary benefit to sponsor if sponsorship involves product sales.
2. All other records required by Board policies for contract execution and procurement of goods and services.

M. The Board authorizes the following guidelines for commercial advertising, display, or sale in schools –

1. Appropriate media and venues for advertising might include:

- a. Banners/signs.
- b. Athletic or other uniforms.
- c. District level publications.
- d. Student publications.
- e. Television.
- f. Athletic facilities, library facilities, cafeterias, court yards, and halls.
- g. District level projects.
- h. Community education advertising.
- i. District level activities at state tournaments.
- j. District electronic messages (Constant Contact, Alert Now, and web site).

2. Solicitation of students:

- a. Solicitation necessary for approved student activities such as class rings, pictures, and other special materials may be made with the approval of the building principal. No prior Board approval is needed for this type of solicitation.
- b. Any other solicitation is prohibited. This prohibition includes, but is not limited to:
 - i. Surveys to provide marketing information about their interests and preferences for vendors, businesses, and corporations with whom the district has an agreement for commercial use in schools.
 - ii. Door-to-door sales in the community.

3. Solicitation of staff:

a. District-related purposes:

The solicitation of staff by outside organizations, salespeople, students, and/or other staff is permitted in accordance with the following guidelines:

- i. Permission to meet with employees shall be granted by **the Superintendent or his/her designee** ~~Central Administration (Business Manager)~~.
- ii. The ~~Central Administration~~ **Superintendent or his/her designee** shall specify the District employees permitted to conduct business with the salesperson.
- iii. The discussion between the employee and the salesperson shall not infringe upon the employee's performance of his/her duties.

b. Non-District related purposes:

The solicitation of staff by anyone for non-District related purposes is prohibited without approval of **the Superintendent or his/her designee** ~~Human Resource Department~~. This prohibition includes, but is not limited to:

- i. Personal annuity plans.

- ii. Personal insurance proposals.
- iii. Retirement plans.
- iv. Sales of non-district related items or services.

An exception to this may be if the District opts to do a benefits fair or other event for its employees in which all vendors can be in one location.

4. Solicitation of parents:

The solicitation of parents through the use of District records by outside organizations and/or salespeople is prohibited without Board approval.

This prohibition includes, but is not limited to:

- a. Distribution of flyers and other materials.
- b. Use of telephone lists and/or addresses.
- c. Direct sales on school property.
- d. Using the name of a school or in any other way indicating that a school or the school district is supporting or endorsing an activity, product, or person.

Exceptions to this policy will be for made for organizations that have benefit to students as approved by the building principal.

- 5. Commercial advertisements viewed by students are permitted during television programs or as part of computer access when the District has entered into an agreement with corporate sponsors to benefit the district. No student shall be forced to view, listen to, or read commercial advertisements, even when use of such advertisements in schools is part of a district agreement. The Board also recognizes that commercial advertisements are an integral part of Internet sites and cannot be regulated by the school district.
- 6. No educational materials published by a corporate interest shall be used in instruction unless they are part of the approved course of study, even when such materials are free.
- 7. Any exclusive use of food products shall be approved by the Board and regulated by the district contract with a food service provider or by some other district agreement with a vendor, business, or corporation.
- 8. With the approval of the building principal, coupons for goods and services provided by local businesses may be used as rewards or incentives for an educational program.
- 9. No parent and/or student shall, on behalf of the school or any school authorized or sponsored group, sell commercial products, or to collect materials such as product labels and cash register receipts, in order to raise funds or provide equipment without obtaining building principal approval. Students shall not be used to solicit door-to-door sales or car solicitation in any form such as roadways, parking lots, and/or intersections.
- 10. Posters or other materials designed to promote the use of a product shall not be permitted in classrooms, auditoriums, or school offices. Limited use of commercial posters is permitted in the cafeteria, libraries, halls, gymnasiums, and athletic fields if such use is part of a district agreement with a vendor, business, or corporation.
- 11. Limited use of posters and other materials, which are not part of a district agreement with a vendor, may also be permitted in cafeteria and halls if their primary purpose is to promote a clearly defined educational goal and if the use of a corporate name or logo is incidental. Examples of such goals might be prevention of substance abuse or encouraging

students to read. The building principal shall determine the poster's educational value and how much use is permissible.

12. School-related organizations and/or youth-related organizations may request the building principal's approval to post on bulletin boards and/or to disseminate information on applying for membership, activities, schedules, and events. (Examples of organizations include sports boosters, band boosters, PTO, scouts, or various community youth groups open to all.) All bulletin board posters are subject to the same guidelines as listed for advertisers.
13. Promotion of an industry's image or political agenda is not permitted even when educational goals, such as good nutrition or preserving the environment, may be invoked. This regulation also applies to materials produced by nonprofit organizations whose purpose is to promote a particular industry or group of products.
14. Goods, services, performances, and activities produced or conducted by such nonprofit organizations, the names of such organizations, and the persons connected with such enterprises may be brought to the attention of students or parents, but only when the information would clearly be of interest or value to the students themselves. The most appropriate method for communicating such information shall be through routine announcements at the high school and incorporating the material in regular newsletters, web site, e-mail communications, and student menus distributed to parents, as opposed to having students carry flyers and brochures home.
15. Although advertisements and announcements for fundraisers, charity drives, a-thons, and the like may be made in accordance with this policy, neither the school district, itself, nor any student groups, clubs, or other organizations sponsored or funded by the district shall make contractual arrangements for such activities or become involved in any manner in such an activity without prior Board approval.
16. Advertisements and announcements regarding various types of contests (essays, posters, and etc.) shall be subject to the limitations of this policy. Any participation in contests shall be optional with individual pupils. School time may be used only if the contest activity complements the normal program of instruction and only if meaningful alternatives are available for pupils who do not wish to participate.
17. The Board recognizes the value of foreign travel to high school students. It will cooperate with reputable firms to bring economical travel packages to the attention of the students. No final arrangements may be made for student travel or obtaining travel packages for student travel without first obtaining the permission and approval of the Board.
18. No religious group, religiously oriented group, political party or group, or special interest group may disseminate tracts, materials, or publications of any kind in any school buildings or on any school district property, unless these materials or publications are part of a Board approved planned instruction. These groups may use or rent facilities per Policy 707.
19. Gifts from individuals or businesses to the district may be accepted with approval of the Board. All gifts become the property of the school district. The Board reserves the right to refuse a gift that the Board deems inappropriate or does not provide a benefit to the district program or which, by the terms, type or condition of the gift, can be construed as discriminating.
20. The Board seeks and encourages participation arrangements with area businesses, especially those that are mutually beneficial. Partnerships can take many forms, including outright sponsorship of specific programs or purchases, personnel exchange, volunteering, speakers, advisory committees, etc. The Board shall assure that the goals of each specific partnership be mutually developed and agreeable. In case a particular business wishes to formally sponsor the financial part or all of a specific activity, school officials shall maintain

control and management of the activity. The schools may cooperate with nonprofit organizations or government agencies in the general public interest, which are nonpartisan and nonsectarian and which promote the educational program of the school and the best interest of the students. All partnerships shall be approved by the Board. If the Board decides to form a partnership with and/or allow sponsorship of any school activity by any third party or outside entity the Board will first seek approval of any applicable regulatory agency prior to making any agreement with a third party or outside entity.

21. All materials to be distributed or posted must be approved in accordance with this policy. Material to be approved by the building principal must be provided to the principal at least seventy-two (72) hours prior to the requested posting or distribution date. Materials that require Board approval must be delivered to the Board President at least one (1) week prior to the regularly scheduled Board meeting for that month in which the requestor seeks approval.
22. Any exceptions to this policy must be voted upon by the Board at a public Board meeting.
23. The Board reserves the absolute right to reject or cancel, at its sole discretion, any proposed advertising, copy or running advertisements which the Board, in its sole discretion, deems violates the law or is in contradiction of the stated goals, purposes or directives contained in this policy.

Legal

[1. 65 Pa. C.S.A. 1101 et seq](#)

[2. 20 U.S.C. 1232h](#)

Last Modified by Steven Yanni on October 8, 2017



Book Policy Manual
Section 800 Operations
Title Copy of School Calendar
Number 803
Status
Adopted March 29, 1993
Last Revised August 29, 2005

Proposed deletion: ~~strike-through~~

Proposed addition/revision: **bold and underlined**

I. Purpose

- A. The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the District.

II. Authority

- A. The Board **Superintendent or his/her designee** shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)
- B. The school calendar shall normally consist of a minimum of 180 student days. [\[1\]](#)[\[5\]](#)[\[6\]](#)
- C. The Board reserves the right to alter the school calendar when it is in the best interests of the **District upon the recommendation of the Superintendent.**

III. Delegation of Responsibility

- A. The Superintendent shall prepare annually a school calendar for Board consideration no later than **the public meeting held** in March.

IV. Guidelines

- A. When Labor Day occurs on or before September 4th, school for students will begin after Labor Day. When Labor Day occurs after September 4th, school for students will begin before Labor Day.
- B. Labor Day, the first day of Rosh Hashanah, Yom Kippur, Thanksgiving, the day after Thanksgiving, December 24 through January 1st, Dr. Martin Luther King, Jr. Day, Presidents' Day, Good Friday and Memorial Day will be school holidays. Other school holidays may be added

to the calendar.

- C. The holiday calendar may be adjusted in any one (1) year when there is a large number of days when schools are closed for inclement weather and must be made up.

Legal

[1. 24 P.S. 1501](#)

[2. 24 P.S. 1502](#)

[3. 24 P.S. 1503](#)

[4. 24 P.S. 1504](#)

[5. 22 PA Code 4.4](#)

[6. 22 PA Code 11.1](#)

Last Modified by Steven Yanni on November 6, 2017



Book	Policy Manual
Section	800 Operations
Title	Copy of School Day
Number	804
Status	
Adopted	March 29, 1993
Last Revised	June 2, 2014

Proposed deletion: ~~strike-through~~

Proposed addition/revision: **bold and underlined**

I. Purpose

- A. The normal school day for the instruction of district students shall be in accordance with law, regulations and Board policy.

II. Authority

- A. The Board shall establish the times for the daily sessions of district schools **upon the recommendation from the Superintendent.** [\[1\]](#)[\[2\]](#)[\[3\]](#)

III. Delegation of Responsibility

- A. The Superintendent may close, delay the opening, or dismiss schools early for emergency reasons and to protect the health and safety of students and staff. The Superintendent or designee shall prepare procedures for proper and timely notification of all concerned, in the event of an emergency closing.
- B. In all cases, the Superintendent shall inform the Board ~~President~~ as soon as possible.

IV. Guidelines

- A. The Superintendent **or his/her** designee shall develop guidelines that allow students to enter and leave schools under exceptional conditions so that variances with the normal school schedule may be accommodated. Such decisions shall consider such things as inclement weather, illness, urgent reasons and other circumstances. [\[4\]](#)[\[5\]](#)

Legal

[1. 24 P.S. 1504](#)

[2. 22 PA Code 11.2](#)

[3. 22 PA Code 11.3](#)

[4. 22 PA Code 11.25](#)

5. Pol. 204

Last Modified by Steven Yanni on November 6, 2017



Book	Policy Manual
Section	800 Operations
Title	Copy of Emergency Preparedness
Number	805
Status	
Adopted	March 29, 1993
Last Revised	June 4, 2012

Proposed deletion: ~~strike-through~~

Proposed addition/revision: **bold and underlined**

I. Purpose

A. The Board recognizes its responsibility to safeguard the health and welfare of District students and employees. Therefore, the Board shall provide the facilities, equipment and training necessary to minimize the effects of all hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, terrorism, communicable diseases and pandemics. Advance planning and comprehensive implementation are key components in ensuring the protection of the school community.

II. Authority

A. The District, in cooperation with the local Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by the Pennsylvania Emergency Management Agency and other applicable state requirements.[\[1\]](#)

B. The Board shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health and the Pennsylvania Department of Education.

C. The Board shall ensure that emergency and evacuation drills are conducted at intervals required by state law.[\[2\]](#)[\[3\]](#)[\[1\]](#)

III. Delegation of Responsibility

A. The Superintendent **or his/her** designee shall collaborate with relevant stakeholders, including staff, community agencies and first responders, during the development and implementation of the emergency preparedness plan.

B. The Superintendent or **his/her** designee shall implement a communication system to notify parents/guardians of the evacuation of students and to alert the entire school community when necessary.

IV. Guidelines

A. The emergency preparedness plan shall be reviewed at least annually and modified as necessary. A copy of the plan shall be provided to the Emergency Management Agency and each local police department with jurisdiction over the school property. The emergency preparedness plan shall be communicated to students, parents/guardians, the community and other relevant stakeholders.[\[4\]](#)[\[1\]](#)

B. Memorandum of Understanding

1. As required by state law and regulation and as an essential element of the emergency preparedness plan, the Superintendent shall execute a memorandum of understanding with each local police department that has jurisdiction over district property. The memorandum of understanding shall be signed by the Superintendent, police chief and each building principal.[\[5\]](#)[\[6\]](#)
2. The memorandum of understanding shall comply with state law and regulations and set forth procedures to be followed regarding incidents that include, but are not limited to, acts of violence, weapons, terroristic threats, controlled substances, alcohol and tobacco.[\[5\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)
3. The memorandum of understanding may specify other matters related to crime prevention mutually agreed upon by the Superintendent and the local police department who has jurisdiction over the school property.[\[5\]](#)
4. At least every two (2) years, the memorandum of understanding shall be updated by the Superintendent, re-executed with the appropriate police department, and filed with the Office of Safe Schools.[\[5\]](#)

C. Continuity of Student Learning/Core Operations

1. In the event of an emergency, local, county or state officials may require that schools be closed to serve as mass-care facilities or to mitigate the spread of infection or illness. Local, county or state officials may also utilize district-owned buses and other transportation vehicles.[\[1\]](#)
2. The District shall make provisions in the emergency preparedness plan for the continuity of student learning during school closings or excessive absences **(i.e. absences/closures in excess of 10 day)**. Such alternatives may include:
 - a. Web-based district instruction.
 - b. Mailed lessons and assignments.
3. The continuity of core operations such as payroll and ongoing communication with students and parents/guardians shall be an essential part of the emergency preparedness plan.

D. Education

1. Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.
2. Effective infection control and prevention procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools.

E. Required Drills

1. At least annually, all District schools shall conduct a disaster response or emergency preparedness plan drill. [\[1\]](#)
2. Fire drills shall be conducted at least once a month during the school year. [\[2\]](#)[\[3\]](#)
3. Bus evacuation drills shall be conducted twice a year, in accordance with law. [\[2\]](#)

Legal

[1. 35 Pa. C.S.A. 7701](#)

[2. 24 P.S. 1517](#)

[3. 24 P.S. 1518](#)

[4. 24 P.S. 1302.1-A](#)

[5. 24 P.S. 1303-A](#)

6. Pol. 909

7. Pol. 218

8. Pol. 218.1

9. Pol. 218.2

10. Pol. 222

11. Pol. 227

Pol. 810

Last Modified by Steven Yanni on November 6, 2017



Book	Policy Manual
Section	900 Community
Title	Copy of District/School Report Card
Number	919
Status	
Adopted	July 21, 2003
Last Revised	February 26, 2007

Proposed deletions: ~~strike through~~

Proposed revisions/additions: **bold and underlined**

I. Authority

A. To provide pertinent information regarding the academic performance of the District and its schools, the Board shall annually develop and publicly disseminate a district report card and report cards for the individual schools, in accordance with federal and state laws and regulations.

[\[2\]](#)[\[3\]](#)[\[4\]](#)

B. The Board, at its discretion, may include additional information not required by law on the district report card.

II. Guidelines

A. District Report Cards

1. District report cards shall contain **the following "Fast Fact" information as outlined on the School Performance Profile:**[\[2\]](#)

a. Aggregate data on student achievement at each proficiency level on state academic assessments and disaggregated data reflecting race, ethnicity, gender, disability, migrant status, English proficiency and status as economically disadvantaged.[\[4\]](#)

b. Comparison of above student groups regarding achievement levels on state assessments.

c. Percentage of students not tested, disaggregated by student groups.

d. Most recent two-year trend data in achievement by subject area and grade level in areas where assessments are required.

~~e. Aggregate data on state indicators to determine Adequate Yearly Progress (AYP), such as attendance rates for elementary schools.~~

ef. Graduation rates for secondary schools, disaggregated by student groups.

~~g. Information on the number of students to whom the PSSA test was administered who were enrolled in the district for less than two (2) school years as of the day the PSSA test was administered.~~

f. Information on the number of students to whom the PSSA was administered who were classified as Limited English Proficient as of the day the PSSA test was administered.

g. Information on the number of students to whom the PSSA test was administered who were classified as students with a disability as of the day the PSSA test was administered.

h. Information on District's performance regarding Adequate Yearly Progress (AYP) and the number, percentage and names of schools identified for improvement, including how long they have been so identified.

i. Professional qualifications of teachers and percentage of teachers with emergency or provisional credentials.

j. Percentage of classes not taught by highly qualified teachers, in the aggregate and disaggregated by schools in the top quartile and bottom quartile of poverty.

k. Comparison of District students' achievements on state assessments to students in the state as a whole.

B. School Report Cards - **School Performance Profiles**

1. School report cards shall contain the following information:

~~a. Same information contained on the District report card.~~ **School specific information about student achievement and growth for all tested subject areas and subgroups of students. Further, retention and promotion rates along with attendance data shall be included.**

b. Whether the school has been identified for improvement.

~~c. Information that compares the school's students' achievement on state assessments and indicators of Adequate Yearly Progress (AYP) to students in the district and the state as a whole.~~

III. Delegation of Responsibility

A. The Superintendent or **his/her** designee shall be responsible to ensure:

1. Required information is annually updated and posted.

2. District report card and school report cards are provided to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand.

3. District and school report cards are made available to the public through posting on the Internet, distribution to the media, and distribution to public agencies.

4. Public access is provided to the state report card and the school profile maintained by the state. [\[3\]](#)[\[4\]](#)

Legal

[2. 20 U.S.C. 6311](#)

[3. 22 PA Code 4.61](#)

[4. 24 P.S. 220](#)

Last Modified by Steven Yanni on November 6, 2017